

University Grants Commission  
Western Regional Office  
Ganeshkhind, Pune - 411007

25 JAN 2012

File No: 23-2771/11 (WRO)



Phones: (020) 25691477  
25691178, 25696897  
Fax: (020) 25691477  
Web site: www.ugc.ac.ir

The Accounts Officer  
University Grants Commission  
Ganeshkhind, Pune-411007.

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects -  
Release of first installment during XI<sup>th</sup> Plan.**

Sir/Madam,

The UGC on the recommendations of the Expert Committee has approved the Minor Research Project entitled "Ahmednagar Shahar parisaratil aitihasik emarati Ek Abhyas" in the subject- History to be undertaken by Prof. Shaikh G.R., RAYAT SHIKSHAN SANSTHA'S RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND, SARJEPURA, AHMEDNAGAR- 414 001. The financial assistance of the UGC would be limited to Rs. 45000/- (Rupees Only) for a period of two years. An amount of Rs. 30000/- (Rupees Only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount
Books & Journals	15000	Contingency	5000	5000
Equipment	0	Special Need	0	0
		Travel/Field work	7500	7500
		Chemicals & Glassware	0	0
		Others	2500	2500
Total (Rs.)	15000		15000	15000

Total amount for the project: Rs. 45000/-

The grant is subject to the terms and conditions as mentioned below.

1. A Certificate of Acceptance of the conditions governing the research project should be sent immediately to this office.
2. The amount of the grant shall be drawn by the Accounts Officer (D.D.O), University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the above-mentioned institute through Cheque/D.D.
3. The sanctioned amount is debatable to the major Head 5.3.3. and is valid for payment during the financial year 2011 -2012 only.
4. The grant is subject to adjustment on the basis of Utilization Certificate in prescribed proforma submitted by University/College/Institute.

NOTE:

1. The grant shall not be used self-financial/ non-grant/unaided courses & teachers.
2. Date of implementation will be the date of sanction of first installment.
3. The researcher is required to submit an Acceptance Certificate of the project in the enclosed format to the affiliating university, which would then be sent to UGC (WRO) in a bunch by the University.



23-27

4. Please send one copy of the project completion report to Director, INFLD, Gujarat University Campus, Navrangpura, Ahmedabad for record.
5. The statement of expenditure incurred and brief academic progress report relating to above project is to be sent in the prescribed format to this office after completion of year. Audited utilization certificate of full-allocated amount, audited statement of expenditure and final project report be submitted immediately after completion of project.
6. The assets acquired wholly or substantially out of UGC grant shall not be disposed off or encumbered or utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, Western Regional Office, Pune- 7 and should at any time the college ceases to function, such assets shall revert to U.G.C.
7. A register of the assets acquired wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
8. The University/College shall strictly follow all the instructions issued by the Govt. of India from time to time with regard to reservation of posts for SC/ST/OBC.
9. The interest earned by the University/College/Institute will be treated as additional grant and it is required to be incorporated in the U.C./Statement of Expenditure submitted to UGC, (WRO).
10. The University/College shall fully implement the office Language Policy of the Union Govt. and comply with the official Language Act, 1963 and Official language (use for official purposes of the Union) Rules, 1976 etc.
11. The sanction issues in exercise of the delegation of powers vide Commission office order No.5/92 dated May 01, 1992.
12. The funds to the extent available under the scheme.
13. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-utilization/ part utilization, simple interest @ 10% per annum shall be charged on unutilized amount from the date drawn to date of refund and as per provisions contained in general financial Rules of Govt. of India will be charged.

I/C Principal

Radhabai Kale Mahila Mahavidyalaya,  
Ahmednagar

Yours faithfully

(Dr. G. Srinivas)  
Joint Secretary

23/01/11

Copy to:

1. THE PRINCIPAL  
RAYAT SHIKSHAN SANSTHA'S RADHABAI KALE MAHILA  
MAHAVIDYALAYA, SARJEPURA, AHMEDNAGAR -414 001.
2. PROF. SHAIKH G.R., RAYAT SHIKSHAN SANSTHA'S RADHABAI  
KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND,  
SARJEPURA, AHMEDNAGAR -414 001.
3. DIRECTOR, BCUD/CDC, PUNE UNIVERSITY
4. DIRECTOR, HIGHER EDUCATION, CENTRAL BLDG, PUNE
5. ACCOUNTANT GENERAL, MAHARASHTRA STATE, MUMBAI
6. GUARD FILE.

(Dr. G. Srinivas)  
Joint Secretary

University Grants Commission  
Western Regional Office  
Ganeshkhind, Pune – 411007

25 JAN 2012

Phones: (020) 25691477,  
25691178, 25696897  
Fax: (020) 25691477  
Web site: www.ugc.ac.in

File No: 47-1952/11 (WRO)

The Accounts Officer  
University Grants Commission  
Ganeshkhind, Pune-411007.

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects –  
Release of first installment during XI<sup>th</sup> Plan.**

Sir/Madam,

The UGC on the recommendations of the Expert Committee has approved the Minor Research Project entitled "Effect of Bio-inoculants on soybean (Glycine Max)" in the subject- **Botany** to be undertaken by **Dr.Mrs.Kulkarni S.A., RAYAT SHIKSHAN SANSTHA'S RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND, VARJEPURA, AHMEDNAGAR- 414 001.** The financial assistance of the UGC would be limited to Rs. 140000/- (Rupees Only) for a period of two years. An amount of Rs. 102500/- (Rupees Only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount
Books & Journals	15000	Contingency	15000	15000
Equipment	50000	Special Need	0	0
		Travel/Field work	7500	7500
		Chemicals & Glassware	15000	15000
		Others	0	0
Total (Rs.)	65000		37500	37500

**Total amount for the project: Rs. 140000/-**

The grant is subject to the terms and conditions as mentioned below.

1. A Certificate of Acceptance of the conditions governing the research project should be sent immediately to this office.
2. The amount of the grant shall be drawn by the Accounts Officer (D.D.O), University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the above-mentioned institute through Cheque/D.D.
3. The sanctioned amount is debatable to the major Head 5.3.3. and is valid for payment during the financial year 2011-2012 only.
4. The grant is subject to adjustment on the basis of Utilization Certificate in prescribed proforma submitted by University/College/Institute.

**NOTE:**

1. The grant shall not be used self-financial/ non-grant/unaided courses & teachers.
2. Date of implementation will be the date of sanction of first installment.
3. The researcher is required to submit an Acceptance Certificate of the project in the enclosed format to the affiliating university, which would then be sent to UGC (WRO) in a bunch by the University.

University Grants Commission  
Western Regional Office  
Ganeshkhind, Pune - 411007

Phones: (020) 2569147  
25691178, 2569689  
Fax: (020) 2569147  
Web site: www.ugc.ac.i

File No: 47-2059/11 (WRO)

The Accounts Officer  
University Grants Commission  
Ganeshkhind, Pune-411007.

23 FEB 2012

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects -  
Release of first installment during XI<sup>th</sup> Plan.**

Sir/Madam,

The UGC on the recommendations of the Expert Committee has approved the Minor Research Project entitled "Synthesis and Biological Screening of Some Azoles" in the subject-  
Chemistry to be undertaken by *Prof. Akolkar H. N.*, RAYAT SHIKSHAN SANSTHA'S RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND, SARJEPURA, AHMEDNAGAR- 414 001. The financial assistance of the UGC would be limited to Rs. 160000/- (Rupees Only) for a period of two years. An amount of Rs. 115000/- (Rupees Only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount
Books & Journals	10000	Contingency	10000	10000
Equipment	60000	Special Need	0	0
		Travel/Field work	5000	5000
		Chemicals & Glassware	30000	30000
		Others	0	0
Total (Rs.)	70000		45000	45000

**Total amount for the project: Rs. 160000/-**

The grant is subject to the terms and conditions as mentioned below.

1. A Certificate of Acceptance of the conditions governing the research project should be sent immediately to this office.
2. The amount of the grant shall be drawn by the Accounts Officer (D.D.O), University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the above-mentioned institute through Cheque/D.D.
3. The sanctioned amount is debatable to the major Head 5.3.3. and is valid for payment during the financial year 2011 -2012 only.
4. The grant is subject to adjustment on the basis of Utilization Certificate in prescribed proforma submitted by University/College/institute.

**NOTE:**

1. The grant shall not be used self-financial/ non-grant/unaided courses & teachers.
2. Date of implementation will be the date of sanction of first installment.
3. The researcher is required to submit an Acceptance Certificate of the project in the enclosed format to the affiliating university, which would then be sent to UGC (WRO) in a bunch by the University.

University Grants Commission  
Western Regional Office  
Ganeshkhind, Pune - 411007



File No: 47-2058/11 (WRO)

Phones: (020) 25691477,  
25691178, 25691177  
Fax: (020) 25691477  
Web site: www.ugc.ac.in

The Accounts Officer  
University Grants Commission  
Ganeshkhind, Pune-411007

23 FEB 2012

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects -  
Release of first installment during XI<sup>th</sup> Plan.**

Sir/Madam,

The UGC on the recommendations of the Expert Committee has approved the Minor Research Project entitled "Synthesis and Biological Screening of Some Fluorinated Chromones" in the subject- Chemistry to be undertaken by *Dr. Jagadhani S. G.*, RAYAT SHIKSHAN SANSTHA'S RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND, SARJEPURA, AHMEDNAGAR- 414 001. The financial assistance of the UGC would be limited to Rs. 170000/- (Rupees Only) for a period of two years. An amount of Rs. 120000/- (Rupees Only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount
Books & Journals	10000	Contingency	10000	10000
Equipment	60000	Special Need (Hiring)	0	0
		Travel/field work	5000	5000
		Chemicals & Glassware	35000	35000
		Others	0	0
Total (Rs.)	70000		50000	50000

**Total amount for the project: Rs. 170000/-**

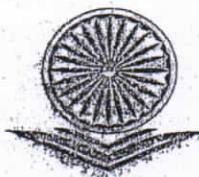
The grant is subject to the terms and conditions as mentioned below.

1. A Certificate of Acceptance of the conditions governing the research project should be sent immediately to this office.
2. The amount of the grant shall be drawn by the Accounts Officer (D.D.O), University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the above-mentioned institute through Cheque/D.D.
3. The sanctioned amount is debatable to the major Head 5.3.3. and is valid for payment during the financial year 2011 -2012 only.
4. The grant is subject to adjustment on the basis of Utilization Certificate in prescribed proforma submitted by University/College/Institute.

**NOTE:**

1. The grant shall not be used self-financial/ non-grant/unaided courses & teachers.
2. Date of implementation will be the date of sanction of first installment.
3. The researcher is required to submit an Acceptance Certificate of the project in the enclosed format to the affiliating university, which would then be sent to UGC (WRO) in a bunch by the University.

23234351, 23232041, 23237721, 23234916  
23235783, 23233372, 23235735, 23239437



विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

F. No. 41-356/2012 (SR)

The Under Secretary (FD-III)  
University Grants Commission  
New Delhi-110002

13 JUL 2012

Sub:- UGC support for the Major Research Project in Physical Sciences, Bio-Sciences, Maths, Medical, Agricultural Sciences and Engineering & Chemistry to University/College Teachers – Project entitled, "Synthesis and screening of some biologically important Azoles and Chromones"

Sir,

I am to refer to your letter forwarding the application of Dr. Karale Bhausaheb Kisan of your institution for financial assistance under the above scheme and to convey the Commission's approval & sanction an on account grant of Rs. 7,44,300/- (Rupees: seven lakh forty four thousand three hundred only) to the Principal, Radhabai Kale Mahila Mahavidyalaya, (Arts & Sciences), Ahmednagar-414001, MS in r/o Major Research Project of Dr. Karale Bhausaheb Kisan, Department of Chemistry for the period of 3 years w.e.f. 1.7.2012 as detailed below:-

S.No	ITEMS	AMOUNT APPROVED	GRANT RELEASED AS 1st INSTALMENT	Category
<b>A.</b>	<b>Non - Recurring</b>		<b>2,60,000/-</b>	<b>GEN</b>
1.	Books & Journals	10,000/-		
2.	Equipment (Rota evaporator)	2,50,000/-		
<b>B.</b>	<b>Recurring</b>		<b>4,84,300/-</b>	
1.	Honorarium to Retd. Teacher @ Rs. 12,000/- p.m.	nil		
2.	Project Fellow @14,000/- p.m. for initial 2 years and Rs. 16,000/- p.m. from the third year onwards.	5,28,000/-		
3.	Chemical/ Glassware / Consumable	2,00,000/-		
4.	Hiring Services	50,000/-		
5.	Contingency	nil		
6.	Travel/Field Work	35,000/-		
7.	Special Need	nil		
8.	Overhead Charges @ Rs. 10% approved recurring Grant (Except Travel & Field Work)	77,800/-		
	<b>Total (A + B)</b>	<b>11,50,800/-</b>	<b>7,44,300/-</b>	

The acceptance Certificate in prescribed format (Annexure-1 available on the UGC web-site) may be sent to the undersigned within one month from the issue of the award letter failing which the project may be treated as cancelled.

If the terms & conditions are acceptable, as per guideline which are available on UGC web-site [www.ugc.ac.in](http://www.ugc.ac.in) the Demand Draft/ Cheque being sent may be retained. Otherwise the same may be returned in original to the UGC by Registered Post in variably with in 15 days from the receipt of the Demand Draft/Cheque in favour of Secretary, UGC, New Delhi.

Principal Investigators should ensure that the statement of expenditure & utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission in time.

The first instalment of the grant shall comprise of 100% of the Non - Recurring including Over Head Charges, and 50% of the total Recurring grant.

**ATTESTED**

*[Signature]*  
**PRINCIPAL**

Radhabai Kale Mahila Mahavidyalaya

UNIVERSITY GRANTS COMMISSION  
WESTERN REGIONAL OFFICE  
GANESHKHIND, PUNE - 411007

File No: 23-166/12(WRO)

Phones: (020) 25691477,  
25691178, 25696897  
Fax: (020) 25691477  
Web site: www.ugc.ac.in

The Accounts Officer  
University Grants Commission  
Ganeshkhind, Pune-411007.

- 5 FEB 2013

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects -Release of first installment during XII<sup>th</sup> Plan.**

Sir/Madam,

The UGC on the recommendations of the Expert Committee has approved the Minor Research Project entitled "Samkalin Hindi Upnyason me Dalit Jeevan" in the subject- Hindi to be undertaken by Mr. Nikalje B. S., RAYAT SHIKSHAN SANSTHA'S RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND, SARJEPURA, AHMEDNAGAR-414 001. The financial assistance of the UGC would be limited to Rs. 100000/- (Rupees Only) for a period of two years. An amount of Rs. 75000/- (Rupees Only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount	Head of a/c
Books & Journals	20000	Contingency	10000	10000	4(iv)b (For General) 1.B(i)h(i)b (For SC) 1.B(i)h(i)b (For ST)
Equipment	30000	Special Need	15000	15000	
		Travel/Field work	0	0	
		Chemicals & Glassware	0	0	
		Others	0	0	
Total (Rs.)	50000		25000	25000	

Total amount for the project: Rs. 100000/-

The grant is subject to the terms and conditions as mentioned below.

1. A Certificate of Acceptance of the conditions governing the research project should be sent immediately to this office.
2. The amount of the grant shall be drawn by the Accounts Officer (D.D.O), University Grants Commission on the grant-in-aid bill and shall be disbursed to (and credited to the above-mentioned institute through D.D./ RTGS Confirmation No/ NEFT/ Transfer No.
3. The sanctioned amount is debatable to the Major Head 4(iv)b (For General), 1.B(i)h(i)b (For SC), 1.B(i)h(i)b (For ST) and is valid for payment during the financial year 2012 -2013 only.
4. The grant is subject to adjustment on the basis of Utilization Certificate in prescribed proforma submitted by University/College/Institute.

**NOTE:**

1. The grant shall not be used self-financial/ non-grant/unaided courses & teachers.
2. Date of implementation will be the date of sanction of first installment.
3. The researcher is required to submit an Acceptance Certificate of the project in the enclosed format to the affiliating university, which would then be sent to UGC (WRO) in a bunch by the University.

The Accounts Officer  
University Grants Commission  
Ganeshkhind, Pune-411007.

7 MAR 2013

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects –Release of first installment during XII<sup>th</sup> Plan.**

Sir/Madam,

The UGC on the recommendations of the Expert Committee has approved the Minor Research Project in the subject of **Economics** entitled "A Critical Study of Integrated Child Scheme in Ahmednagar Dist. (2007-2012)" to be undertaken by **Smt. Patil V. D.**, of **RAYAT SHIKSHAN SANSTHA'S RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND, SARJEPURA, AHMEDNAGAR-414 001**. The financial assistance of the UGC would be limited to Rs. 110000/- (Rupees Only) for a period of two years. An amount of Rs. 77500/- (Rupees Only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount	Head of a/c
Books & Journals	45000	Contingency	15000	15000	4(iv)b (For General)
Equipment	0	Special Need	5000	5000	
		Travel/Field work	12500	12500	1.B(i)h(i)b (For SC)
		Chemicals & Glassware	0	0	1.B(i)h(i)b (For ST)
		Others	0	0	
Total (Rs.)	45000		32500	32500	

**Total amount for the project: Rs. 110000/-**

The grant is subject to the terms and conditions as mentioned below.

1. A Certificate of Acceptance of the conditions governing the research project should be sent immediately to this office.
2. The amount of the grant shall be drawn by the Accounts Officer (D.D.O), University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the above-mentioned institute through D.D./ RTGS Confirmation No/ NEFT/ Transfer No.
3. The sanctioned amount is debatable to the Major Head 4(iv)b(For General), 1.B(i)h(i)b (For SC), 1.B(i)h(i)b (For ST) and is valid for payment during the financial year 2012 -2013 only.
4. The grant is subject to adjustment on the basis of Utilization Certificate in prescribed proforma submitted by University/College/Institute.

**NOTE:**

1. The grant shall not be used self-financial/ non-grant/unaided courses & teachers.
2. Date of implementation will be the date of sanction of first installment.
3. The researcher is required to submit an Acceptance Certificate of the project in the enclosed format to the affiliating university, which would then be sent to UGC (WRO) in a bunch by the University.





# University of Pune

Pune: - 411 007

## Board of Colleges and University Development

Ref. No:- OSD/BCUD/360/136

Date:- 27/11/2013

To,  
The Principal,  
Rayat Shikshan Sanstha  
Radhabai Kale Arts, Commerce  
And Science Womens College  
Addr: Behind Tarakapur Bus Stand  
Ta: Ahmednagar Dist: Ahmednagar

Subject:- Sanction BCUD research Proposals for 2013-14 to 2014-15.

Dear Sir /Madam,

With reference to the acceptance letter and revised budget of the Research Proposals received from Principle Investigators the University authorities are pleased to approve the projects submitted by the following Principle Investigators along with the sanctioned amount show against their names for year 2013-14 to 2014-15.

Sr. No.	Full Name	Sanction Amount
1	Ramdas Vitthal Barve	110000/-
2	Santosh Dadu Ghangale	120000/-
3	Bhupendra Sarjerao Nikalje	140000/-
	<b>Total</b>	<b>3,70,000/-</b>

The 1<sup>st</sup> Installment of the Sanction research project has been released. You are requested to inform concerned teachers.

Details about the Norms and Guidelines can be download from [www.unipune.edu.in](http://www.unipune.edu.in)

खरी नत्कल.

Dr. Ravindra G. Jaybhaye  
OSD/BCUD

फ 208  
प्राचार्य,  
राधाबाई.काले.महिला महाविद्यालय  
अहमदनगर

सि. डि. 21  
15/12/13

क्र. नं.	1012
दिनांक	15/12/13
प्रकार	
वित्त प्रकृत	
संशोधक	
सुचना दिनांक	

Dr. V. B. Gaidwad  
Director, BCUD



# University of Pune

Pune: - 411 007

## Board of Colleges and University Development

Ref. No:- OSD /BCUD/360/136

Date:- 27/11/2013

To,  
The Principal,  
Rayat Shikshan Sanstha  
Radhabai Kale Arts, Commerce  
And Science Womens College  
Addr: Behind Tarakapur Bus Stand  
Ta: Ahmednagar Dist: Ahmednagar

**Subject:-** Sanction BCUD research Proposals for 2013-14 to 2014-15.

Dear Sir /Madam,

With reference to the acceptance letter and revised budget of the Research Proposals received from Principle Investigators the University authorities are pleased to approve the projects submitted by the following Principle Investigators along with the sanctioned amount show against their names for year 2013-14 to 2014-15.

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3	Bhupendra Sarjerao Nikalje	140000/-
<b>Total</b>		<b>3,70,000/-</b>

The 1<sup>st</sup> Installment of the Sanction research project has been released. You are requested to inform concerned teachers.

Details about the Norms and Guidelines can be download from [www.unipune.ac.in](http://www.unipune.ac.in)

Dr. Ravindra G. Jaybhaye  
OSD/BCUD

Dr. V. B. Gaikwad  
Director, BCUD

खरी नवकाल.

प्राचार्य,  
राधाबाई.काले महिला महाविद्यालय  
अहमदनगर

क्र.सं.	1012
दिनांक	15/12/14
प्रकार	
विभाग	
संस्था	
मुख्य अधिकारी	

राधाबाई.काले महिला महाविद्यालय  
अहमदनगर



# University of Pune

Pune: - 411 007

## Board of Colleges and University Development

Ref. No:- OSD /BCUD/360/136

Date:- 27/11/2013

To,  
The Principal,  
Rayat Shikshan Sanstha  
Radhabai Kale Arts, Commerce  
And Science Womens College  
Addr: Behind Tarakapur Bus Stand  
Ta: Ahmednagar Dist: Ahmednagar

**Subject:- Sanction BCUD research Proposals for 2013-14 to 2014-15.**

Dear Sir /Madam,

With reference to the acceptance letter and revised budget of the Research Proposals received from Principle Investigators the University authorities are pleased to approve the projects submitted by the following Principle Investigators along with the sanctioned amount show against their names for year 2013-14 to 2014-15.

Sr. No.	Full Name	Sanction Amount
1	Ramdas Vitthal Barve	110000/-
2	Santosh Dadu Ghangale	120000/-
3	Bhupendra Sarjerao Nikalje	140000/-
<b>Total</b>		<b>3,70,000/-</b>

The 1<sup>st</sup> Installment of the Sanction research project has been released. You are requested to inform concerned teachers.

Details about the Norms and Guidelines can be download from [www.unipune.ac.in](http://www.unipune.ac.in)

Dr. Ravindra G. Jaybhaye  
OSD/BCUD

Dr. V. B. Gaikwad  
Director, BCUD

खरी नक्कल.

प्राचार्य,  
राधाबाई काले महिला महाविद्यालय  
अहमदनगर

क्र. सं.	1012
दिनांक	15/12/14
प्रक. सं.	
विभाग प्रमुख	
प्रमाणित	
मुख्य अधिकारी	

राधाबाई काले महिला महाविद्यालय  
अहमदनगर

Subject: 1st installment of University research grant 2014-16  
 From: Officer on Special Duty BCUD, UoP (osd.bcud@gmail.com)  
 To: prinrkmm\_anr@rediffmail.com; autibhausahab@yahoo.com;  
 Cc: patilvaishali23@gmail.com; hemantakolkar@gmail.com; suniljagadhani@gmail.com;  
 Date: Friday, 17 April 2015 1:36 PM

Sir /Madam,

Its pleasure to inform you that 1<sup>st</sup> installment of the sanctioned research project under 'University research grant scheme' sponsored through BCUD, Savitribai Phule Pune University, Pune grant has been released. The Project period will be two years from the sanctioned date of the proposal. The audit of the 1<sup>st</sup> installment will be conducted in month of January 2016. Therefore you are informed to utilize the 1<sup>st</sup> installment on or before the 31<sup>st</sup> December 2015. The Principal Investigator should utilize the research grant as per the rules.

Regards and Best wishes,

Sr. No.	Clg. No.	College Name	Teacher Name	Sanction Amount	1st Install. Amt.	Cheque Amt.	Cheque No.
402	139	Rayat Shikshan Sanstha Radhabai Kale Arts, Commerce and Science Womens College Addr: Behind Tarakapur Bus Stand Ta: Ahmednagar Dist: Ahmednagar	Patil Vaishali Dhanraj	60,000	30,000	342,500	163654
403			Auti Bhausahab Kisan	165,000	82,500		
404			Akolkar Hemantkumar Navnath	220,000	110,000		
405			Jagdhani Sunil Gangadhar	240,000	120,000		

Dr. Ravindra Jaybhaye

OSD, BCUD,

Savitribai Phule Pune University,

Pune-411007

Phone No.-020-25601263

Subject: 1st installment of University research grant 2014-16  
 From: Officer on Special Duty BCUD, UoP (osd.bcud@gmail.com)  
 To: prinrkmm\_anr@rediffmail.com; autibhauasaheb@yahoo.com;  
 Cc: patilvaishali23@gmail.com; hemantakolkar@gmail.com; suniljagadhani@gmail.com;  
 Date: Friday, 17 April 2015 1:38 PM

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Regards and Best wishes,

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Regards and Best wishes,

Sr. No.	Ctg. No.	College Name	Teacher Name	Sanction Amount	1st Install. Amt.	Cheque Amt.	Cheque No.
402	139	Rayat Shikshan Sanstha Radhabai Kale Arts, Commerce and Science Womens College Addr: Behind Tarakapur Bus Stand Ta: Ahmednagar Dist: Ahmednagar	Patil Vaishali Dhanraj	60,000	30,000	342,500	163654
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Dr. Ravindra Jaybhaye

OSD, BCUD,

Savitribai Phule Pune University,

Pune-411007

Phone No.-020-25601263

Subject: 1st Installment of University research grant 2014-16  
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 To: prinrkmm\_anr@rediffmail.com; autibhausahab@yahoo.com;  
 Cc: patilvaishali23@gmail.com; hemantakolkar@gmail.com; suniljagadhani@gmail.com;  
 Date: Friday, 17 April 2015 1:36 PM

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Regards and Best wishes,

Sr. No.	Clg. No.	College Name	Teacher Name	Sanction Amount	1st Install. Amt.	Cheque Amt.	Cheque No.
402	139	Rayat Shikshan Sanstha Radhabai Kale Arts, Commerce and Science Womens College Addr: Behind Tarakapur Bus Stand Ta: Ahmednagar Dist: Ahmednagar	✓ Patil Vaishali Dhanraj	60,000	30,000	342,500	163654
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405			Jagdhani Sunil Gangadhar	240,000	120,000		

Dr. Ravindra Jaybhaye

OSD, BCUD,

Savitribai Phule Pune University,

Pune-411007

Phone No.-020-25601263

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
मानव संसाधन विकास मंत्रालय, भारत सरकार  
Ministry of Human Resource Development, Govt. of India  
पश्चिम विभागीय कार्यालय गणेशखिंड, पुणे- ४११००७  
Western Regional Office, Ganeshkhind, Pune - 411007

No. F. 23-1396/14 (WRO)

Ph: 020 - 25696896, 25696897,  
Fax: 020 - 25691477  
Website- www.ugc.ac.in  
Email: wrougc@gmail.com

The DDO,  
University Grants Commission,  
Pune - 411007.

12 MAR 2015

**Subject: Financial assistance to college teachers for undertaking Minor Research Projects -  
Release of first installment during XII<sup>th</sup> Plan.**

Sir/Madam,

I am directed to convey the sanction of the Commission. The UGC on the recommendations of the Expert Committee has approved the Minor Research Project in the subject of **English** entitled "Nativisation Of English In Shobha De s Starry Nights And Sultry Days" to be undertaken by **Prof. Karande M. B., of RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND TARAKPUR S T STAND, SARJEPURA, AHMEDNAGAR-414001.** The financial assistance of the UGC would be limited to Rs. 80000/- for a period of two years. An amount of Rs. 70000/- (Rupees Seventy thousand only) is presently being sanctioned as the first installment.

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount	Grant to be approved as Ist Inst.
Books & Journals	50000	Contingency	5000	5000	NR 100% Rec. 1 <sup>st</sup> Year
Equipment	10000	Special Need	0	0	
		Travel/Field work	5000	5000	
		Chemicals & Glassware	0	0	
		Others	0	0	
Total (Rs.)	60000		10000	10000	<b>70000</b>

**Total amount for the project: Rs. 80000/-**

**NOTE:**

- The grants should be utilized within the time period as specified under the GFR, 2005

The grant is subject to the terms and conditions as mentioned below.

- The project should be implemented as per the UGC guidelines of scheme for Minor Research Project which are available on UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in).
- The sanctioned amount is debitible to the Plan Head 3 (31) and is valid for payment during the financial year 2014-15.

Sr. No	Component	Head of A/c 3(31)	Amount
1.	General Component 76%	3(A)	70000
2.	SC 16%	3(B)	
3.	ST 8%	(C)	



The amount of the grants shall be drawn by the DDO, UGC (WRO), Pune on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the college through Electronic mode as per the following details:

a.	Details (Name & Address) of Accounts Holder:	PRINCIPAL, RADHABAI KALE MAHILA MAHAVIDYALAYA BEHIND TARAKPUR S T STAND, SARJEPURA, AHMEDNAGAR, 414001
b.	Account No.:	20098365265
c.	MICR Code:	
d.	IFSC Code:	MAHB0000024
e.	Type of Account:	Saving Account

4. The grant is subject to adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/ College/ Institution.
5. The University/ College shall maintain proper accounts of the expenditure out of the grants, which shall be utilized, only on approved items of expenditure.
6. The University/ Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provision of GFRs, 2005 and instruction/ guideline there under from time to time.
7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year
8. The assets acquired wholly or substantially out of UGC's grant, shall not be disposed of or encumbered or utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, and should at any time the College cease to function, such assets shall revert to the University Grants Commission.
9. A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the University/ College in the prescribed proforma.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization / part utilization, the simple interest @ 10% per annum as amended from time to time on utilization amount from the date of drawl to the date of refund as per provision contained in General Financial Rules of Govt. of India will be charged.
11. The Univ./College shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal [for persons with disability etc.]] in teaching and non-teaching posts.
12. The University/ College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide Commission office order No. 130/2013 [F. No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
14. The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).

16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. An amount of Rs. /- out of Rs. /- has been utilized against this office sanction letter of even dated by the university/Institute/College vide Ref No. dated for the purpose for which it was sanctioned and noted in grant in aid/ BCR register at Pg. No. 1 & S. No.
19. Future grant will be released on receipt of Statement of Expenditure Utilization Certificate (Item-wise).
20. Funds to the extent are available under the Scheme.
21. This issues with the concurrence of IFD vide Diary No. (IFD) dated (N. A.)
22. This issues with the approval of Head of Office.
23. Entry has been made in BCR at Pg. No. 1 & S. No. 241

Yours faithfully

*(Signature)*  
 19/3/15  
 (Naresh Pal Meena)  
 Education Officer

Copies forwarded for information and necessary action to:

1. THE PRINCIPAL  
 RADHABAI KALE MAHILA MAHAVIDYALAYA, BEHIND  
 TARAKPUR S T STAND SARJEPURA, AHMEDNAGAR -414001.
2. PROF. KARANDE M. B., RADHABAI KALE MAHILA  
 MAHAVIDYALAYA,, BEHIND TARAKPUR S T STAND,  
 SARJEPURA, AHMEDNAGAR -414001.
3. DIRECTOR (BCUD), PUNE UNIVERSITY, GANESHKHIND, PUNE-  
 411007
4. DIRECTOR, HIGHER EDUCATION, CENTRAL BLDG, PUNE
5. ACCOUNTANT GENERAL, MAHARASHTRA STATE, MUMBAI
6. GUARD FILE.

*Handwritten notes:*  
 19/3/15  
 Tush

क्र. सं.	1395
दिनांक	19/3/15
प्रमाण	
विवरण	
अनुमोदन	
पुस्तक संख्या	
संख्या	

*(Signature)*  
 19/3/15  
 (L. N. Sahu)  
 Section Officer

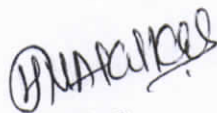
# SAVITRIBAI PHULE PUNE UNIVERSITY

## Board of College and University Development

Revised Estimate For-Sanctioned University Research Grant Scheme Proposal (2016-18)

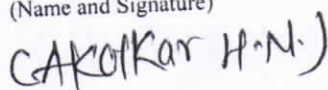
Name of Principle Investigator : Karale Bhausaheb Kisan  
P.I. Contact No. (Mob) : 9689630043 Email ID : bkkarale@yahoo.com  
Title of Project : SYNTHESIS AND BIOLOGICAL SCREENING OF VARIOUS  
HETEROCYCLES DERIVED FROM 1-((4-(2,2,2-TRIFLUOROETHOXY)-3-  
METHYLPYRIDIN-2-YL)METHYL)-2-BUTYL-4-CHLORO-1H-IMIDAZOLE -5-  
CARBALDEHYDE  
College Name (With address) : Rayat Shikshan Sanstha Radhabai Kale Arts, Commerce and Science Womens  
College Addr: Behind Tarakapur Bus Stand Ta: Ahmednagar Dist: Ahmednagar  
Total Amount Sanctioned : Rs. 275000.00

Estimate	First	Second	Gross Total
Books and Journals	12,500	12,500	25,000
Chemicals and glassware	85,000	85,000	170,000
Contingency (including special needs)	5,000	5,000	10,000
Equipments	30,000	30,000	60,000
Field Work and Travel	0	0	0
Hiring Services	5,000	5,000	10,000
<b>Total</b>	<b>137,500</b>	<b>137,500</b>	<b>275,000</b>

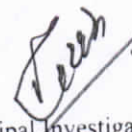



A. R. C.

(Name and Signature)





  
Principal Investigator  
(Signature)

  
**PRINCIPAL**  
Principal  
Radhabai Kale Mahila Mahavidyalaya  
(Signature)



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
मानव संसाधन विकास मंत्रालय, भारत सरकार  
Ministry of Human Resource Development, Govt. of India  
पश्चिम विभागीय कार्यालय गणेशखिंड, पुणे- ४११००७  
Western Regional Office, Ganeshkhind, Pune - 411007

Ph: 020 - 25696895, 25696897  
Tele.Fax:- (020-25691477)  
Website- www.ugc.ac.in  
Email: mripugcwro@gmail.com



No. F. 23-1525/14 (General/ 79(WRO) XII Plan

Date:

15 FEB 2017

The Drawing and Disbursing Officer,  
University Grants Commission,  
Pune - 411007.

**Subject: RELEASE OF GRANTS TO BHARATRATNA DR. BABASAHEB AMBEDKAR MAHAVIDYALAYA, 85, SHINDE SARKAR WADA, AUNDH, PUNE, PIN - 411007 FOR THE YEAR 2016-2017 UNDER PLAN FINANCIAL ASSISTANCE TO TEACHER IN COLLEGES FOR UNDERTAKING MINOR RESEARCH PROJECTS - RELEASE OF FIRST INSTALLMENT.**

Sir/Madam,

I am directed to convey the sanction of the Commission. The UGC on the recommendations of the Expert Committee has approved the Minor Research Project in the subject of **Marathi** entitled "**Vasudevachi Geete - Ek Chikitstak Abhyas**" to be undertaken by **Dr. Aher S. D.**, of **BHARATRATNA DR. BABASAHEB AMBEDKAR MAHAVIDYALAYA, 85, SHINDE SARKAR WADA, AUNDH, PUNE, PIN-411007**. The financial assistance of the UGC would be limited to Rs. 110000/- (Rupees One Lakh Ten Thousand only) for a period of two years. An amount of Rs. 77500/- (Rupees Seventy Seven Thousand Five Hundred only) is presently being sanctioned as the first installment Plan expenditure to be incurred during 2016-2017.

(In Rupees)

Non-Recurring Grant for Two years	Amount (Rs)	Recurring grant	1 <sup>st</sup> Year Amount	2 <sup>nd</sup> Year Amount	(Comp- General) Grant to be approved as Ist Inst.
Books & Journals	20000	Contingency	20000	20000	NR 100% Rec. 1 <sup>st</sup> Year
Equipment	25000	Special Need	0	0	
		Travel/Field work	12500	12500	
		Chemicals & Glassware	0	0	
		Others	0	0	
Total (Rs.)	45000		32500	32500	77500

Total amount for the project: Rs. 110000/-

NOTE:

- For remittance of refund to UGC (WRO), Bank details may be seen at point - 9.
- The grants should be utilized within the time period as specified under the GFR, 2005.
- "The University/College/Institution is registered/ mapped with PFMS portal" and settled.

1. The sanctioned amount is debitable to the Plan Head 3 (31) and is valid for payment during the financial year 2016-17 only.

Component	Head of A/c	General -In-aid (31)	Capital Assets (35)	Total
General	3(A)	32500	45000	77500/-

2. The amount of the grants shall be drawn by the Drawing & Disbursing Officer, UGC (WRO), Pune on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the college through Electronic mode as per the following details:

a.	Details (Name & Address) of Accounts Holder:	BHARATRATNA DR. BABASAHEB AMBEDKAR MAHAVIDYALAYA 85, SHINDE SARKAR WADA, AUNDH, PUNE, 411007
b.	Account No.:	20063000702
c.	Name & address of Bank Branch	BANK OF MAHARASHTRA, UNIVERSITY OF PUNE
d.	MICR Code:	
e.	IFSC Code:	MAHB0001355
f.	Type of Account:	Saving Account

3. The grant is subject to adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/ College/ Institution.

4. The University/ College shall maintain proper accounts of the expenditure out of the grants, which shall be utilized, only on approved items of expenditure.

5. The University/ Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provision of GFRs, 2005 and instruction/ guideline there under from time to time.

6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

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7. The assets acquired wholly or substantially out of UGC's grant, shall not be disposed of or encumbered or utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, and should at any time the College cease to function, such assets shall revert to the University Grants Commission.
8. A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the University/ College in the prescribed proforma.
9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization / part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provision contained in General Financial Rules of Govt. of India will be charged.

In case of unspent balance/refund may be remitted to UGC (WRO) through RTGS as per the following bank details.

Account Name	Name of Bank and branch name	IFSC Code	Component	Bank Account No.
Joint Secretary UGC(WRO), Pune	Canara Bank Model Colony, Pune	CNRB0000262	General	262101020153

10. Interest earned by the College/Institution against UGC grants, if any, will be treated as an additional grant and must be specifically incorporated in the statement of expenditure while submitting it to UGC (WRO).
11. The Univ./College shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal [for persons with disability etc.]] in teaching and non-teaching posts.
12. The University/ College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC office order No. 69/2014 [F. No. 10-11/12 (Admn. IA & B)] dated 26/3/2014.
14. "The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009" and amendments thereof.
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC). NBA/authorised accreditation body.
16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. An amount of Rs. \_\_\_\_\_/- out of Rs. \_\_\_\_\_/- has been utilized against this office sanction letter of even dated \_\_\_\_\_ by the university/Institute/College vide Ref No. \_\_\_\_\_ dated for the purpose for which it was sanctioned and noted in grant in aid/ BCR register at Pg. No. 1 & S. No. \_\_\_\_\_
19. Future grant will be released on receipt of Statement of Expenditure Utilization Certificate (Item-wise).
20. Funds to the extent are available under the Scheme.
21. This issues with the concurrence of IFD vide Diary No. \_\_\_\_\_ (IFD) dated \_\_\_\_\_ (N. A.)
22. This issues with the approval of Head of Office.
23. Entry has been made in BCR at Pg. No. 1 & S. No. 79.

Yours faithfully

(Dr. G. Srinivas)  
Joint Secretary

Copies forwarded for information and necessary action to:

1. THE PRINCIPAL  
BHARATRATNA DR. BABASAHEB AMBEDKAR MAHAVIDYALAYA, 85,  
SHINDE SARKAR WADAAUNDH, PUNE -411007.
2. DR. AHER S. D., BHARATRATNA DR. BABASAHEB AMBEDKAR  
MAHAVIDYALAYA, 85, SHINDE SARKAR WADA, AUNDH,  
PUNE, PIN -411007.
3. DIRECTOR (BCUD), PUNE UNIVERSITY, GANESHKHIND, PUNE, PIN- 411007
4. DIRECTOR, HIGHER EDUCATION, CENTRAL BUILDING, NEAR PUNE RAILWAY  
STATION, PUNE, PIN- 411001
5. ACCOUNTANT GENERAL, MAHARASHTRA STATE, 101, MAHARAJI KARVE MARG,  
MUMBAI- 400020
6. GUARD FILE.

(L. N. Sahu)  
Section Officer

BCR	
No.	79
T.	7138770



Principal  
**Dr. Dinanath Patil**  
M.Sc., M.Phil., Ph.D.

Rayat Shikshan Sanstha's

# RADHABAI KALE MAHILA MAHAVIDYALAYA, A.NAGAR

Opp. Tarakpur S.T. Stand, Ahmednagar (Maharashtra) - 414 001.

(Off.) 0241-2430318, (Fax) 2430679  
Email : prinrkmm\_anr@rediffmail.com  
Website : www.rkmmnr.org  
Mob : 09689630043

Founder : Padmabhushan Dr. Karmaveer Bhaurao Patil  
Savitribai Phule Pune University Affiliation : PU/AN/A.S.C.034 (1989)  
H.S.C. Board No. : 12.05.031  
NAAC Re-accredited : 'B' Grade

Ref. No.

Date : / /20

## COLLEGE RESEARCH GRANT SCHEME

To,  
The Principal Investigator (P. I.),  
Radhabai Kale Mahila Mahavidyalaya, Ahmednagar.

**Subject: Sanction of Research Proposals for the Academic Year 2017-18**

Dear Sir/Madam,

With reference to the Research proposals received from the Principal investigator for the academic year 2017-18, the College authorities are pleased to approve the Research proposals submitted by the following Principal investigator/s along with the sanctioned amount shown against their name/s.

Sr. No.	Name of the Department	Name of P. I.	Name of Project	Amount Sanctioned
01	Chemistry	<b>Dr. H. N. Akolkar</b>	Synthesis and characterization of novel fluorinated thiazole containing chromones and auronones	18,000/-

**The first installment of the sanction amount has been released. The terms and conditions of the Research Grants are as follows:**

- The Utilization of the grant should be done during the academic year 2017-18 and the sanctioned amount is valid for payment during the academic year 2017-18 only.
- The amount should be released to the Principal investigator immediately after receiving the acceptance letter.
- The research project period will be up to 25<sup>th</sup> March, 2018.
- The principal investigator has to guide at least two students for "Avishkar" research competition.
- At least one research paper must be published on the findings of research project from referred research journal.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned, an audited statement of expenditure and a copy of the Final Project Report should be submitted to the College Research Committee on / before **25<sup>th</sup> March, 2018**

Yours faithfully,

(**Dr. D. D. Patil**)  
**PRINCIPAL**

Radhabai Kale Mahila Mahavidyalaya  
Ahmednagar

**Date: 10/08/2017**

Copy for information and necessary action to:

- The Principal Investigator
- Office Superintendent
- The Accounts Officer

