



Rayat Shikshan Sanstha's

Radhabai Kale Mahila Mahavidyalaya,

Ahmednagar.

Administration, Planning and Organization

2020-2021

Steering Committee			
Sr. No	Name of the Member	Designation	Particulars of work to be done
1	Prin. Dr. M. T. Sarode	Chairman	To look into the total administrative work of the college, its discipline, planning execution and organization of the committee activities and solve their difficulties.
	Mr. N. I. Sayyed	Member	
	Mr. R. V. Barve	Member	
	Mr. A. K. Kapare	Member	
	Mr. S. S. Katore	Member	
	Mr. M. R. Khan	Member	
	Dr. Smt. S. A. Kulkarni	Member	
	Dr. Smt. Y. M. Randhawane	Member	

CDC Committee			
Sr. No	Name of the Member	Designation	Particulars of work to be done
2	Mr. Ashutosh. A. Kale (MLA, Kopergaon Vidhan Sabha)	Chairman	<ul style="list-style-type: none"> ➤ Recommend the management about introducing new academic courses ➤ Discuss and Approve AQAR and SSR ➤ To approve the budget estimate and give sanctions to required works and projects. ➤ To take necessary measures to deal with the complaint if any ➤ To monitor the administration and development of the staff, students and the college. ➤ To hold at least two meetings in a year. ➤ To maintain a register of minutes of the meetings.
	Mr. A. B. Salunkhe (Nominee from Hon Secretary, Rayat Shikshan Sanstha)	Secretary	
	Mr. Ashok. S. Kale	Local Member	
	Mrs. Snehal A. Shinde	Local Member	
		Local Member	
	Mr. R. V. Barve	Principal Nominated Presenter	
	Mr. N. I. Sayyed	Teacher Presenter	
	Mr. S. S. Katore	Teacher Presenter	
	Dr. Mrs. S. A. Kulkarni	Teacher Presenter	
	Mr. M. R. Khan	Co-ordinator IQAC	
	Smt. U. R. Gadekar	Non- Teaching Present	
	Ms. D. B. Chavan President of Student Council	Member	
	Ms. N. R. Gadalkar Secretary of Student Council	Member	
	Prin. Dr. M. T. Sarode	Member-Secretary	



I.Q.A.C.

Sr. No	Name of the Member	Designation	Particulars of work to be done
3	Prin. Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ Planning for next five years. ➤ To plan and supervise the different curricular & Extra-curricular activities. ➤ To timely submit AQAR. ➤ Collection of Action plans and Annual Reports of the Organization of Workshops, Seminars, Conferences etc. ➤ To update the website every year ➤ To prepare SSR and upload it on website & submitted to NAAC. ➤ To maintain record of faculty profile and self appraisals in prescribed format. ➤ To co-ordinate the AAA activity in the college. ➤ To encourage use of audio visual aids and ICT techniques, teaching methods, such as simulation exercises Role play etc.
	Mr. Ashutosh A. Kale	Member from the Management	
	Mrs. K.G. Firodiya	Nominees from local society	
	Dr. Mrs. S. D. Mhaske	Nominees from Alumni	
	Dr. V. B. Halnor	Nominees from Industrialists	
	Dr. B. D. Jagtap	Nominees from Stakeholders	
	Mr. N. I. Sayyed	Teacher's Representative	
	Mr. A. K. Kapare	Teacher's Representative	
	Dr. E. A. Shaikh	Teacher's Representative	
	Dr. R. S. Endiat	Teacher's Representative	
	Mr. C. T. Khainar	Teacher's Representative	
	Mr. V. U. Elke	Teacher's Representative	
	Dr. S. A. Kulkarni	Teacher's Representative	
	Dr. R.D. Thombare	Teacher's Representative	
	Ms. N. R. Gadalkar	Student's Representative	
	Mr. C. R. Kokate	Administrative officers	
	Mr. M. R. Khan	Member Coordinator	

Examination Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
4	Dr. S. A. Kulkarni	CEO	<ul style="list-style-type: none"> ➤ To plan, supervise and conduct internal tests, Exams, Unit tests, orals/ Practical's etc. ➤ To prepare supervision charts, collect the manuscripts of question papers from the teachers and get them printed. ➤ To maintain the record of every meeting & preserve all important documents. ➤ To prepare mark lists of internal tests to be dispatched to the University. ➤ To plan and organize First Year Examinations (Written/ Practical / Oral) ➤ To Prepare and maintain internal Exam Record.
	Mr. N. I. Sayyed	Member	
	Mr. A. K. Kapare	Member	
	Mr. S. N. Avhad	Member	
	Mr. C. D. Dhindale	Member	
	Dr. E. A. Shaikh (AISHE)	Member	
	Dr. R. D. Thombre	Member	
	Dr. Raut G. A. (MIS)	Member	
	Mrs. Thube S. S.	Member	



Gymkhana and Medical Checkup Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
5	Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ To notify, arrange and conduct sports activities, inter-class competition and prepare college teams to represent at Intercollegiate, University, State and National and International Levels. ➤ To guide and help students to participate in matches and tournaments. ➤ To Comply with the University rules related to Health Medical Checkup for First Year Student and Make provisions for emergency & First-aid facilities to ➤ To avail of the medical facilities to students. ➤ Student counseling for health awareness regarding swine flue, chicken gunya, corona etc. ➤ Lectures of Medical Practioners to create health awareness.
	Mr. V. U. Elke	Secretary	
	Mr. S. S. Katore	Member	
	Dr. M. H. Shaikh	Member	
	Mrs. N. R. Darekar	Member	
	Mrs. K. G. Baraskar	Member	
	Ms. V. S. Godalkar (Students Representative from Sports)	Member	

Extension and Outreach Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
6	Mr. B. A. Bulakhe	Chairman	<ul style="list-style-type: none"> ➤ To Publish Department-wise Extension activities. ➤ To collect reports with beneficiaries. ➤ To prepare documentary on extension activities by collection videos from departments.
	Dr. E. S. Mundhe	Member	
	Dr. Mrs. Y. M. Randhawane	Member	
	Dr. G. A. Raut	Member	
	Dr. S. S. Kekade	Member	
	Mr. M. M. Jadhav	Member	
	Ms. J. R. Kanojiya (Students Representative)	Member	

Publicity Committee and Literary Association

Sr. No	Name of the Member	Designation	Particulars of work to be done
7	Mr. C. D. Dhindale	Chairman	<ul style="list-style-type: none"> ➤ To arrange a photographer for photographs to be taken for different college programmes. ➤ To edit and send news items of activities conducted in the college to the press for publicity and maintain the record. ➤ To maintain a record of programme / activities and photographs in album.
	Mr. R. V. Barve	Member	
	Dr. R. R. Varde	Member	
	Mr. J. R. Narawade	Member	
	Mrs. K. G. Baraskar	Member	



College Annual Magazine and The Wall-Paper Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
8	Mr. C. D. Dhindale	Chairman	<ul style="list-style-type: none"> ➤ To call for and invite literary articles and art work from the students for the college Annual Magazine <i>Mai</i>. ➤ To create awareness among students about writing. ➤ To organize workshops on Literary Writing. ➤ To invite experts and organize their lectures.
	Mr. R. V. Barve	Member	
	Dr. R. R. Varde	Member	
	Dr. Y. M. Randhavane	Member	
	Dr. S. S. Kekade	Member	
	Mr. J. R. Narawade	Member	
	Mrs. K. G. Baraskar	Member	
	Dr. F. A. Ambekar	Member	
	Ms. A. G. Lagad (Students Representative)	Member	

Cultural Activities Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
9	Dr. Y. M. Randhavane	Chairman	<ul style="list-style-type: none"> ➤ To arrange and conduct various competitions such as Elocution, Debating Essay writing Music & Acting etc. ➤ To help students to participate in Inter Collegiate, University and State Level competitions. ➤ To invite experts, poets, actors, journalists, writers for programmes
	Dr. R. R. Varde	Member	
	Dr. Mrs. S. A. Kulkarni	Member	
	Ms. D. D. Patil	Member	
	Dr. F. A. Ambekar	Member	
	Ms. F. R. Shaikh	Member	
	Mr. S. S. Chavan	Member	
	Mr. P. D. Gengaje	Member	
	Ms. N. P. Lambhate (Students Representative)	Member	

Campus Discipline and Varanda Supervision Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
10	Prin. Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ To supervise and maintain peace and observance of discipline in the college premises. ➤ To prepare shift wise time table for teachers allotting them necessary disciplinary work. ➤ To prepare Varanda Supervision Chart
	Mr. V. U. Elke	Coordinator	
	Mr. N. I. Sayyed	Member	
	Mr. R. V. Barve	Member	
	Dr. Mrs. R. R. Varde	Member	
	Dr. G. S. Vidhate	Member	
	Mrs. N. R. Darekar	Member	
	Mr. S. V. Shirke	Member	



Time- Table Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
11	Mr. R. V. Barve	Chairman	<ul style="list-style-type: none"> ➤ To prepare a comprehensive Time table for all U.G. & P.G. classes and look into day-to-day problems related to it. ➤ To resolve problems of class related problems. ➤ To prepare Academic Calendar.
	Mr. N. I. Sayyed	Member	
	Dr. R. R. Varde	Member	
	Mr. M. M. Jadhav	Member	
	Mrs. P. N. Joshi	Member	

Staff Academy & Staff Welfare Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
12	Mrs. S. S. Thube	Chairman	<ul style="list-style-type: none"> ➤ To encourage the college staff to prepare & present a mini-research paper on the topic of their choice underlining universal significance on interdisciplinary subject and thereby help the teachers in updating their knowledge. ➤ To invite eminent personalities to deliver lectures and update the faculty. <p>AND</p> <p>To arrange welfare activities for the staff, run Tea-club and arrange Trips, Tours & Picnics so as to create healthy relations and friendly atmosphere among the member of the teaching and non-teaching staff</p>
	Dr. Y. M. Randhavane	Member	
	Dr. Mrs. R. S. Endiat	Member	
	Mrs. N. R. Darekar	Member	
	Mr. C. R. Kokate	Member	

Knowledge Resource Development Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
13	Prin. Dr. M. T. Sarode	Chairperson	<ul style="list-style-type: none"> ➤ To plan and execute purchase of useful and selected books for the college library. ➤ Prepare Book Bank Scheme, Study Room etc. ➤ Provide easy access to books and periodicals to the students and staff. ➤ Organization of book Exhibition. ➤ Completion of Library automation. ➤ To manage yearly report of book damaged, lost etc. to do stock checking
	Mr. C. D. Khairnar (Chairman)	Member	
	Mr. A. K. Kapare	Member	
	Mr. C. D. Dhindhale	Member	
	Dr. E. S. Mundhe	Member	
	Dr. G.A. Raut	Member	
	Mrs. P. N. Joshi	Member	
	Mr. V. K. Bharmal	Member	
	Ms. A. V. Hajare (Students Representative)	Member	



Competitive Examination Guidance Committee & IBPS Center

Sr. No	Name of the Member	Designation	Particulars of work to be done
14	Dr. G. A. Raut	Chairman	➤ Enroll and prepare the students for MPSC, UPSC, IBPS, police services and defense services by providing necessary counseling and training.
	Dr. C. D. Dhindale (MPSC & UPSC)	Member	
	Dr. R. D. Thombare (IBPS)	Member	
	Mr. B. A. Bulakhe	Member	
	Mr. V. U. Elke (Police Bharati)	Member	
	Dr. M.G. Bhagwat (Premilitary Training)	Member	
	Ms. R. B. Jadhav (Students Representative)	Member	

Students Council

Sr. No	Name of the Member	Designation	Particulars of work to be done
15	Mr. S. N. Avhad	Chairman	➤ To prepare for election of students Council of the College. ➤ Arrange its periodic meetings and elect one representative on the University Student Council Forum.
	Mr. N. I. Sayyed	Member	
	Mr. R. V. Barve	Member	
	Mr. S. S. Katore	Member	
	Dr. Mrs. S. A. Kulkarni	Member	
	Dr. Mrs. Y. M. Randhawane	Member	
	Mr. V. U. Elke	Member	
	Ms. V. S. Godalkar (Students Representative, Sports)	Member	
	Ms. S. D. Thorat (Students Representative, NSS)	Member	
	Ms. N. P. Lambhate (Students Representative, Culture)	Member	
	Ms. A. G. Lagad (Representative, Nominated by Principal)	Member	
	Ms. A. V. Hajare (Reservation Representative, Nominated by Principal)	Member	
	Ms. N. R. Gadalkar	Secretary	
	Ms. D. B. Chavan	President	



Students' Development Board /Welfare and Earn while Learn

Sr. No	Name of the Member	Designation	Particulars of work to be done
16	Prin. Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ To prepare for election of students Council of the college. ➤ Arrange its periodic meetings and elect one representative on the University Student Council Forum. ➤ To Promote and co- ordinate the different student's activities for better cooperate life. ➤ To nature students, physical, culture growth. ➤ To workout Earn while learn schemes.
	Dr. G. S. Vidhate (Chairman)	Member	
	Mr. S. N. Avhad	Member	
	Dr. R. R. Varde	Member	
	Ms. N. R. Darekar	Member	
	Ms. K. A. Landage (Students Representative)	Member	

Mentor-Mentee and Counseling cell

Sr. No	Name of the Member	Designation	Particulars of work to be done
17	Dr. E.A. Shaikh	Chairman	<ul style="list-style-type: none"> ➤ To prepare batches of students under the care of each teacher - mentor and observe overall development and progress made by them and also to see that all their difficulties are resolved through personal attention of the concerned teacher. ➤ To maintain personal record of adopted students. ➤ To maintain the academic record of the adopted students. ➤ To Communicate with parents
	Mr. C. D. Dhindale	Member	
	Dr. Mrs. R. S. Endait	Member	
	Dr. M. G. Bhagwat	Member	
	Mr. M. M. Jadhav	Member	

Placement and Career Counseling Cell

Sr. No	Name of the Member	Designation	Particulars of work to be done
18	Mrs. Darekar N. R.	Chairman	<ul style="list-style-type: none"> ➤ To arrange lectures of experts and to help students to achieve overall - development ➤ To put up notices regarding job opportunities for students on the notice board. ➤ To maintain department wise, year wise Placement record. ➤ To organize campus-Interviews for placements
	Dr. E. S. Mundhe	Member	
	Dr. R. D. Thombre	Member	
	Mrs. S. S. Thube	Member	
	Mr. J. R. Narawade	Member	
	Mrs. P. B. Dhamane	Member	
	Mrs. K. G. Baraskar	Member	
	Ms. S. N. Shaikh (Students Representative)	Member	




N.S.S. Committee			
Sr. No	Name of the Member	Designation	Particulars of work to be done
19	Mr. S. A. Avhad (Programme Officer)	Chairman	<ul style="list-style-type: none"> ➤ To select students for N.S.S. conduct their batch wise activities throughout the academic year and make all necessary arrangements for the Annual Camp. ➤ To organize other activities in the light of the aims and objectives of the N.S.S. and Population Education. ➤ To organize celebration of Days like N.S.S. Day, Literacy Day, <i>Krantidin</i> etc. Literacy day etc. ➤ To carry out extension activities of social relevance.
	Dr. Y. M. Randhawane (Programme Officer)	Member	
	Mr. S. S. Katore	Member	
	Dr. Mrs. R. R. Varde	Member	
	Dr. E. S. Mundhe	Member	
	Mr. V. U. Elke	Member	
	Dr. M. G. Bhagwat	Member	
	Ms. S. S. Thube	Member	
	Ms. S. D. Thorat (Students Representative)	Member	

University Merit Promotion Scheme & Scholarship			
Sr. No	Name of the Member	Designation	Particulars of work to be done
20	Dr. E. S. Mundhe	Chairman	<ul style="list-style-type: none"> ➤ To select promising and meritorious students from each class and make provisions for the special coaching throughout the academic year. ➤ Organize lectures of experts to raise the quality of students and achieve academic output and performance in the University Exam. ➤ To conduct separate classes for advanced and slow learners and guide them.
	Mr. C. T. Khairnar	Member	
	Dr. Y. M. Randhavane	Member	
	Dr. M. H. Shaikh	Member	
	Ms. K. G. Barsakar	Member	
	Mr. A. L. Sasane	Member	
	Ms. A. B. Bansode (Students Representative)	Member	



U.G.C. Correspondence and Skill Development Courses Committee			
Sr. No	Name of the Member	Designation	Particulars of work to be done
21	Dr. M. H. Shaikh	Chairman	<ul style="list-style-type: none"> ➤ To study U.G.C./University Education Department. Circulars & Schemes and comply with them to prepare proposals for various Projects and Schemes. ➤ To see Utilization of sanctioned funds and submission of utilization to University and UGC. ➤ To submit proposals for MOOCs etc. skill development courses.
	Mr. N. I. Sayyed	Member	
	Dr. S.A. Kulkarni (DBT Star)	Member	
	Mr. C. T. Khairnar (MOOC)	Member	
	Dr. M. G. Bhagwat (B. Voc.)	Member	
	Dr. G. A. Raut (SWAYAM)	Member	
	Mr. M. M. Jadhav	Member	
	Ms. Shaikh F. R.	Member	
	Mr. C. R. Kokate	Member	
	Mrs. P. B. Dhamane	Member	

Extra-Mural, Debate, Gandhi Foundation and <i>Bhahishal</i> Committee			
Sr. No	Name of the Member	Designation	Particulars of work to be done
22	Prin. Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ Organize the lectures of experts for the all round development of the students ➤ Imbibe humanistic approach among the students ➤ Organize programmes, lectures, films on Gandhian philosophy ➤ Organize <i>Gandhi Vichar Sanskar</i> Examination ➤ Collaborate with other organizations for the implementation of the activities. ➤ Organize debate competitions on various issues ➤ Promote the students to participate in various competitions held at outside colleges ➤ Display the invitations for debate competitions on notice board ➤ To comply with requirements of Extra-Mural Education in accordance with University rules and regulations.
	Mr. C. D. Dhindale	Co-ordinator	
	Mr. R. V. Barve	Member	
	Mr. S. A. Avhad	Member	
	Mr. B. A. Bulakhe	Member	
	Dr. R.D. Thombare	Member	
	Dr. M. G. Bhagwat	Member	
			

Student Feedback Committee and S.S.S.

Sr. No	Name of the Member	Designation	Particulars of work to be done
23	Dr. M. H. Shaikh	Chairman	<ul style="list-style-type: none"> ➤ To collect student feedback fortnightly from the Suggestion Box, analyze it and place it on record for approval of the Principal. ➤ To collect suggestions / feedbacks from the teaching and non-teaching staff ➤ To collect feedback from the potential employers through periodic meetings and maintain a register. ➤ Call meetings with Agenda, and maintain proceedings and Minutes of each meeting. ➤ Take student's feedback on curriculum, infrastructure facilities, placement, Alumni, Parents meets.
	Dr. E. S. Mundhe	Member	
	Mr. B. A. Bulakhe	Member	
	Mr. V. U. Elke	Member	
	Mr. M. R. Aware	Member	
	Mr. J. R. Narawade	Member	
	Mrs. P. B. Dhamane	Member	
	Mrs. K. G. Baraskar	Member	
	Ms. V. S. Karnavat (Students Representative)	Member	

Eco-friendly College Campus

Sr. No	Name of the Member	Designation	Particulars of work to be done
24	Mr. S. S. Katore	Chairman	<ul style="list-style-type: none"> ➤ Under guidance of Hon. Principal discuss different schemes for beautification of the campus & execute them with the help of the students/ volunteers & with due co- operation from corporation & other private agencies. ➤ To do green, energy and environment audit.
	Mr. S. N. Avhad	Member	
	Ms. Dr. M G. Bhagvat	Member	
	Dr. G. A. Raut	Member	
	Mr. V. U. Elke	Member	
	Mr. M. M. Jadhav	Member	
	Ms. B. A. More (Students Representative)	Member	



Admission Committee and Prospects Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
25	Prin. Dr. M. T. Sarode	President	<ul style="list-style-type: none"> ➤ To consider local situation & decide proper policy, as per state Govt. and University norms for admission procedure in the interest of the majority of the local students. ➤ To guide the students & their parents about different criteria & aspects of the admission procedure. ➤ To display notices for guidance of students. ➤ To conduct online admission to all Degree Course and other courses run by the college. ➤ To scrutinize all applications as per the Merit List, Reservation List and approve them. ➤ To check the admission forms & other documents. Prepare & display necessary information on Notice Board. ➤ To update the prospectus and website every year. ➤ To hold at least two meetings in a year. ➤ To maintain a register of minutes of the meetings.
	Dr. S. S. Kekade	Chairman	
	Mr. S. N. Avhad (FYBA) Dr. G. S. Vidhate	Member	
	Mr. S. S. Katore (SYBA)	Member	
	Mr. R. V. Barve	Chairman-Prospectus	
	The Heads of all Department (TYBA)	Member	
	Ms. N. R. Darekar (FYBSc) Dr. R. S. Endait Dr. M. G. Bhagwat	Member	
	Mr. A. K. Kapare (SYBSc) Mr. M. R. Khan Dr. M. H. Shaikh	Member	
	The Heads of all department (TYBSc)	Member	
	Smt. S. S. Thube (Com) Mr. M. M. Jadhav	Member	
	Ms. P. N. Joshi (BBA, CA) Ms. Dhamane P. B.	Member	
	Dr. Mrs. R. R. Varde (MA Hindi)	Member	
	Mr. R. V. Barve (MA English)	Member	
	Mr. C. D. Dhindale (MA Marathi)	Member	
	Dr. M. H. Shaikh(M Sc. Chemistry)	Member	

Research Committee and NIRF

Sr. No	Name of the Member	Designation	Particulars of work to be done
26	Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ To collect the relevant data and prepare a compendium of Research proposals. ➤ To guide researchers to undertake Research Projects to encourage teachers for research and produce research ambience among the teaching staff. ➤ To promote & encourage the teachers for inter linkages, to provide consultancy services and help submission of MRPs to UGC, University, DST etc. ➤ 4) To promote & encourage the department for Collaboration linkages and MoU's
	Dr. M.H. Shaikh	Vice Chairman	
	Dr. Ms. S. A. Kulkarni	Member	
	Mr. M. R. Khan	Member	
	Dr. E. S. Mundhe	Member	
	Dr. G. A. Raut	Member	
	Dr. S. S. Kekade	Member	
	Mrs. S. S. Thube	Member	



Purchase Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
27	Mr. R. V. Barve	Chairman	<ul style="list-style-type: none"> ➤ To purchase equipments such as audio visual aids, Laboratory equipments, computers and other items following proper procedure of Sanstha. ➤ To make Annual maintenance contract for the periodic check-up. ➤ To Prepare a report on the condition / repairing of the equipments and take decision about broken/ unrepairable instruments/ equipment with due permission of the office and the Management i.e. Rayat Shikshan Sanstha maintenance contract for the periodic check up. ➤ To Prepare a report on the condition / repairing of the equipments and take decision about broken/ unrepairable instruments/ equipment with due permission of the office and the Management i.e. Rayat Shikshan Sanstha.
	Mr. N. I. Sayyad	Member	
	Mr. A. K. Kapare	Member	
	Mr. S. A. Avhad	Member	
	Mr. C. R. Kokate	Member	

Grievances Redressal Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
28	Prin. Dr. M. T. Sarode	Chairman	To invite suggestions and complaints from students about infrastructural facilities, teacher's performance, administration, library, maintain their record and take necessary actions to improve the conditions.
	Ms. N. R. Darekar (Secretary)	Member	
	Mr. N. I. Sayyed	Member	
	Mr. R. V. Barve	Member	
	Mr. S. S. Katore	Member	
	Dr. S. A. Kulkarni	Member	
	Mr. V. U. Elke	Member	
	Ms. S. S. Karjule (Students Representative)	Member	



Alumni Association

Sr. No	Name of the Member	Designation	Particulars of work to be done
29	Dr. R. S. Endait	Chairman	<ul style="list-style-type: none"> ➤ To prepare a list of students ➤ To invite them for functions and guidance ➤ To call periodic meetings of alumni, discuss various problems with them and appeal to share responsibilities with the college in carrying out various projects.
	Prin. Dr. M. T. Sarode (Chairperson)	Member	
	Smt. V. A. Tanwar (President)	Member	
	Smt. V. R. Shete (Vice-President)	Member	
	Ms. P. N. Chikhale	Member	
	Mrs. A. N. Vidhate	Member	
	Ms. V. S. Kandekar	Member	
	Ms. F. A. Shaikh	Member	
	Ms. M. D. Suryawanshi	Member	
	Ms. V. M. Khakal	Member	
	Ms. S. B. Magar	Member	
	Ms. P. S. Gaud (Student's Representative)	Member	
	Mr. S. N. Avhad (Treasurer)	Member	

Y. C. M. O. U. Open University

Sr. No	Name of the Member	Designation	Particulars of work to be done
30	Prin. Dr. M. T. Sarode	Chairman	To administer activities of YCMOU and see that all the activities of YCMOU are properly executed in accordance with the rules, regulations of YCMOU.
	Dr. R. D. Thombre	Member	
	Mr. M. R. Aware	Member	

Science Association and Educational Tours

Sr. No	Name of the Member	Designation	Particulars of work to be done
31	Dr. M. G. Bhagwat	Chairman	<ul style="list-style-type: none"> ➤ To prepare students for various activities like science exhibition, Science Essay writing competition, seminars, Science Quiz etc. ➤ To conduct educational tours of various departments, industrial visits within the frame work and procedure laid down by the University and Rayat Shikshan Sanstha
	Dr. S. S. Kekade	Member	
	Dr. R. D. Thombre	Member	
	Dr. G. A. Raut	Member	
	Dr. N. R. Darekar	Member	
	Ms. P. N. Joshi	Member	
	Ms. T. M. Shaikh (Students Representative)	Member	



Short Term/Certificate Courses Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
32	Dr. R. S. Endait	Chairman	<ul style="list-style-type: none"> ➤ To explore possibilities to start related new short-term courses in the college for all the three faculties Arts, Commerce, Science, BBA(CA) ➤ To make necessary provisions to start the course with immediate effect. ➤ To establish the Short Term courses Cell for the benefit of students and the citizens. ➤ Encourage students for personality development and career guidance etc. ➤ To conduct and supervise the faculty wise work of short-term courses. ➤ Organization of Guest Lectures and Exhibition.
	Dr. S. A. Kulkarni	Faculty Coordinator (Sci.)	
	Dr. E. S. Mundhe	Member	
	Dr. Y. M. Randhawane	Faculty Coordinator (Arts)	
	Ms. S. S. Thube	Faculty Coordinator (Commerce)	
	Ms. P. N. Joshi	Faculty Coordinator (BBA(CA))	
	Dr. F. A. Ambekar	Member	
	Mr. M. R. Aware	Member	

Commerce Forum

Sr. No	Name of the Member	Designation	Particulars of work to be done
33	Mrs. S. S. Thube	Chairman	<ul style="list-style-type: none"> ➤ To make arrangement for lectures of experts. ➤ To arrange faculty and students development programmes like educational visits, seminars etc. ➤ To set up and maintain the commerce lab. ➤ To inculcate research culture among Teachers and students. ➤ To prepare different syllabi for additional courses related to commerce to meet the local needs related to commerce. ➤ To organize various activities related to trade, commerce, banking etc. To provide proper exposure to students.
	Dr. E. S. Mundhe	Member	
	Mr. M. M. Jadhav	Member	
	Mrs. K. G. Baraskar	Member	
	Ms. S. A. Shaikh (Students Representative)	Member	



Industry-Academia Co-Ordination Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
34	Dr. M. H. Shaikh	Chairman	<ul style="list-style-type: none"> ➤ To establish rapport with the neighboring industries. ➤ To organize students visits to industries. ➤ To consider the possibilities of inter-institutional exchange of knowledge and research to train students and teachers accordingly. ➤ To take efforts for placement of students in different industries located in the neighboring region.
	Dr. G. S. Vidhate	Member	
	Mrs. N. R. Darekar	Member	
	Dr. S. S. Kekade	Member	
	Ms. S. S. Thube	Member	
	Mrs. P. B. Dhamane	Member	

Anti- Ragging Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
35	Prin. Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ Anti-ragging rules to be formed as per UGC and Govt. norms. ➤ Display notices on Notice Boards to prevent ragging on the campus. ➤ To maintain record of actions taken to control and prevent ragging. ➤ To undertaken programmes of personality development of the students ➤ To take necessary measures like surprise visits in campus or like surprise visits in campus to maintain discipline ➤ To maintain the record and send the report to the university.
	Dr. M. G. Bhagwat (Secretary)	Member	
	Dr. Y. M. Randhavane	Member	
	Mr. V. U. Elke	Member	
	Ms. R. B. Jadhav (Student Representative)	Member	
	Ms. Thube S. S.	Member	
	Ms. P.N. Joshi	Member	
	Ms. F. R. Shaikh	Member	
	PSI of Ahmednagar	Member	

Karmaveer Vidya Prabodhini

Sr. No	Name of the Member	Designation	Particulars of work to be done
36	Dr. Mrs. R. R. Varde	Chairman	<ul style="list-style-type: none"> ➤ To motivate students to appear for G.K. Exams. conducted by prabodhini. ➤ Organize lectures of the experts for guidance.
	Dr. G. S. Vidhate	Member	
	Dr. R. D. Thombare	Member	
	Mr. S. B. Kale	Member	



Women's Forum and Internal Complaints Cell

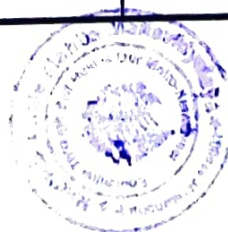
Sr. No	Name of the Member	Designation	Particulars of work to be done
37	Prin. Dr. M. T. Sarode	President	<ul style="list-style-type: none"> ➤ To attend and solve the personal problems of the students. ➤ To attend and solve problems on sexual harassment of the students and staff. ➤ Invite corporators Social Worker, Senior Teachers, and Representative of Administrative Staff for guidance. ➤ To displaying the notices and information about committee.
	Dr. S. A. Kulkarni	Chairman	
	Adv. N. M. Chaudhari (Legal Expert)	Member	
	Mr N. I. Sayyed	Member	
	Mr. R. V. Barve	Member	
	Dr. Mrs. Y. M. Randhavane	Member	
	Dr. R. S. Endait	Member	
	Ms. S. S. Thube	Member	
	Ms. D. B. Chavan (President of Student Council)	Member	

Infrastructure and Maintenance Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
38	Prin. Dr. M. T. Sarode	President	<ul style="list-style-type: none"> ➤ To look after Electricity, plumbing & other infrastructural maintenance work on the college campus. ➤ To get various units, gadgets repaired from appropriate agencies. ➤ To maintain a separate register for works done.
	Mr. S. S. Katore	Chairman	
	Mr. N. I. Sayyed	Member	
	Mr. R. V. Barve	Member	
	Mr. S. N. Avhad	Member	
	Dr. G. S. Vidhate	Member	
	Dr. R. D. Thombare	Member	

Entrepreneurship Development Committee and Incubation Center

Sr. No	Name of the Member	Designation	Particulars of work to be done
39	Dr. G. A. Raut	Chairman	<ul style="list-style-type: none"> ➤ To motivate students to become future entrepreneurs. ➤ To organize workshops, and exhibitions to encourage stakeholders for entrepreneurship activities.
	Dr. E. A. Shaikh	Member	
	Mr. B. A. Bulakhe	Member	
	Dr. M. H. Shaikh	Member	
	Dr. S. S. Kekade	Member	
	Ms. A. D. Dhawade (Students Representative)	Member	



Website, Computer and Internet Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
40	Dr. S. S. Kekade	Chairman	<ul style="list-style-type: none"> ➤ To prepare and design and maintain the college Website. ➤ To prepare the plan to facilitate internet access to different departments as per their requirements. ➤ To maintain the Website and update the same progressively and regularly.
	Mr. M. R. Khan	Member	
	Mr. C. T. Khairnar	Member	
	Mr. B. A. Bulakhe	Member	
	Ms. P. N. Joshi	Member	
	Mr. C. R. Kokate	Member	
	Mr. A. A. Shinde	Member	

University Annual Report and Sanstha/Gov/Correspondence Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
41	Mr. C. T. Khairnar	Chairman	<ul style="list-style-type: none"> ➤ To compile College data of various events organized by different Committees in the college. ➤ To prepare report and submit it to University Development Section)in time.
	Mrs. R. R. Varde	Member	
	Mr. M. R. Khan	Member	
	Mrs. U. R. Gadekar	Member	

Military Training Center Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
42	Dr. M. G. Bhagwat	Chairman	<ul style="list-style-type: none"> ➤ To create awareness about training among students. ➤ To Organize training Programme ➤ To maintain the record of the training activities
	Mr. V. U. Elke	Member	
	Dr. S. S. Thube	Member	

Dress Code Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
43	Mrs. Dr. R. R. Varde	Chairman	<ul style="list-style-type: none"> ➤ To decide dress code for students. ➤ To observe that students follow the dress code regularly. ➤ To decide dress code for the faculty and the non-teaching staff.
	Mr. C. D. Dhindale	Member	
	Mr. V. U. Elke	Member	
	Mrs. N. R. Darekar	Member	
	Mrs. P. N. Joshi	Member	
	Ms. S. S. Thorve (Students Representative)	Member	

Environment Awareness Course Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
44	Dr. R. D. Thombare	Chairman	<ul style="list-style-type: none"> ➤ To prepare time-table. ➤ To notify and collect project ➤ To Conduct Examination. ➤ To fill grade on line.
	Dr. M. H. Shaikh	Faculty Coordinator (Arts)	
	Dr. F. S. Ambekar	Faculty Coordinator (Commerce)	
	Ms. P. N. Joshi	Faculty Coordinator (BBA(CA))	
	Mrs. K. G. Baraskar	Faculty Coordinator (Science)	
	Ms. B. A. More (Students Representative)	Member	

B.C. Cell

Sr. No	Name of the Member	Designation	Particulars of work to be done
45	Pri. Dr. M. T. Sarode	Chairman	<ul style="list-style-type: none"> ➤ To bring the students of minority at par with main stream ➤ To look after the various scholarships ➤ To organized guidance sessions for the students ➤ To inform about various educational schemes
	Dr. Mrs. S. A. Kulkarni	(Secretary)	
	Mr. S. N. Avhad	Member	
	Mr. S. S. Katore	Member	
	Dr. Mrs. Y. M. Randhawane	Member	
	Mr. C. T. Khairnar	Member	
	Dr. R. D. Thombare	Member	
	Ms. A. V. Hajare (Students Representative)	Member	

E-Content Development Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
46	Dr. S. S. Kekade	Chairman	<ul style="list-style-type: none"> ➤ Promote generation of e-Content in all subjects. ➤ Develop teachers' and experts' resources in e-Content creation ➤ Make available the e-Content to teachers and students through various delivery modes for formal and non-formal education, for supplementing and complementing.
	Mr. M. R. Khan	Member	
	Mr. C. T. Khairnar	Member	
	Mr. B. A. Bulakhe	Member	
	Mr. C. R. Kokate	Member	
	Ms. P. N. Joshi	Member	



Hostel, Refractory and Canteen Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
47	Mr. S. S. Katore	Chairman	<ul style="list-style-type: none"> ➤ Plan for the hostel admissions ➤ Look after the administration of the Hostel ➤ Check and supervise the food quality of the mess daily ➤ Look after the safety and security of the students
	Dr. G. S. Vidhate	Rector	
	Dr. Mrs. M. G. Bhagwat	Member	
	Ms. D. D. Patil	Member	
	Ms. S. S. Jagtap	Member	
	Mr. A. V. Jadhav	Member	
	Mrs. N. R. Darekar	Member	
	Ms. D. B. Chavan (Students Representative)	Member	

Consumer store

Sr. No	Name of the Member	Designation	Particulars of work to be done
48	Ms. D. D. Patil	Chairman	<ul style="list-style-type: none"> ➤ Provide daily goods to the students ➤ Maintain the stock register ➤ Get the audit done regularly
	Dr. Mrs. R. S. Endait	Member	
	Mr. B. N. Vyavhare	Member	

Savitri-Maitreyi Forum

Sr. No	Name of the Member	Designation	Particulars of work to be done
49	Dr. Mrs. Y. M. Randhavane	Chairman	<ul style="list-style-type: none"> ➤ To organize programmes for gender equality. ➤ To organize programme on self defense. ➤ To organize lectures on health and hygiene. Etc.
	Dr. Mrs. S. A. Kulkarni	Member	
	Ms. S. S. Thube	Member	
	Dr. W. F. Ambekar	Member	
	Mrs. P. N. Joshi	Member	
	Ms. A. S. Rokade (Students Representative)	Member	

Stock and Maintenance of Assets

Sr. No	Name of the Member	Designation	Particulars of work to be done
50	Mr. A. K. Kapare	Chairman	<ul style="list-style-type: none"> ➤ To check department wise stock
	Dr. M. H. Shaikh	Member	
	Dr. M. G. Bhagwat	Member	
	Dr. G. A. Raut	Member	
	Ms. P. N. Joshi	Member	



Equal Opportunity Cell

Sr. No	Name of the Member	Designation	Particulars of work to be done
51	Dr. E. S. Mundhe	Chairman	<ul style="list-style-type: none"> ➤ Prepare the SOP for its functioning and get it approved by the IQAC ➤ Maintaining the record of differently abled students. ➤ Ensure the universal accessible infrastructure. ➤ Develop support services to strengthen their academic performance. ➤ Supporting differently abled students to seek grants and scholarships. ➤ Organizing activities to increase their employability related skills ➤ Organizing special placement camps. ➤ Submitting the annual report to IQAC through the principal along with supporting documents.
	Dr. Mrs. R. R. Varde	Member	
	Mr. S. N. Avhad	Member	
	Smt. S. S. Thube	Member	
	Mr. M. R. Aware	Member	

Fund Raising Committee

Sr. No	Name of the Member	Designation	Particulars of work to be done
52	Mr. A. K. Kapare	Chairman	<ul style="list-style-type: none"> ➤ Collect the funds from philanthropers ➤ Utilize the funds properly and get it audited regularly
	Mr. N. I. Sayyed	Member	
	Mr. R. V. Barve	Member	
	Mr. S. S. Katore	Member	
	Ms. N. R. Gadalkar (Secretary, Student Council)	Member	



Linguistic Competency Building Committee/ Foreign Student Cell			
Sr. No	Name of the Member	Designation	Particulars of work to be done
53	Dr. Mrs. R. R. Varde	Chairman	<ul style="list-style-type: none"> ➤ Preparation of standard operating procedure (SOP) for its functioning and get it approved by the IQAC. ➤ Conducting the activities for developing linguistic competencies for regional languages, English and any other international language- both written and oral. ➤ Developing modules for improving linguistic competencies- get it published with ISBN. ➤ Submitting the annual report to IQAC through the Hon. Principal along with supporting documents.
	Mr. R. V. Barve	Member	
	Mr. C. D. Dhindale	Member	
	Ms. F.R. Shaikh	Member	



Class Teacher and Attendance Improvement Committee			
Sr. No		Name of the Member	Designation
54	F.Y.B.A.	Dr. R.D. Thombare	Member
	S.Y.B.A.	Mr. S.N. Avhad	Member
	T.Y.B.A.	Mr. S.S. Katore	Member
	F.Y.B.Com	Ms. S. S. Thube	Member
	S.Y.B.Com	Mr. M. M. Jadhav	Member
	T.Y.B.Com	Ms. K.G. Baraskar	Member
	F.Y. B.Sc. A&B	Dr. S.S. Kekade Dr. G.A. Raut	Member
	S.Y. B.Sc.	Dr. M.G. Bhagwat Dr. N.R. Darekar	Member
	T.Y. B.Sc. Chemistry	Dr. M. H. Shaikh	Member
	T.Y. B.Sc. Botany	Dr. Ms. S.A. Kulkarni	Member
	T.Y. B.Sc. Physics	Mr. A.K. Kapare	Member
	T.Y. B.Sc. Zoology	Mr. M.R. Khan	Member
	T.Y. B.Sc. Mathematics	Mr. N.I. Sayyed	Member
	F.Y.B.B.A. (C.A.)	Ms. P.N. Joshi	Member
	S.Y.B.B.A. (C.A.)	Ms. P.N. Joshi	Member
	T.Y.B.B.A. (C.A.)	Ms. P. B. Dhamane	Member
	M.A. (Hindi)	Dr. Ms. R. R. Varde	Member
	M.A. (English)	Mr. R.V. Barve	Member
	M.A. (Marathi)	Mr. C.D. Dhindale	Member
	M.Sc. (Chemistry)	Mr. B. A. Bulakhe	Member
	M.Com	Mrs. S. S. Thube	Member

The Chairman of each committee should maintain a proceeding book of his/ her committee and keep all the documents ready for inspection.




Principal
 Radhakrishna Mahila Mandali, Ahmednagar