



Rayat Shikshan Sanstha,  
**Radhabai Kale Mahila Mahavidyalaya, Ahmednagar**

Accredited with 'A' Grade by NAAC

**Internal Quality Assurance Cell  
(IQAC)**


Date: 26/08/2019

**NOTICE**

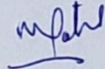
All the members of IQAC are hereby informed that the first term meeting for the academic year 2019-20 shall be held on 28<sup>th</sup> August, 2019 at 12:00 pm in Principal Cabin. The members are requested to make it convenient to attend the meeting.

***Agenda of the meeting:***

- Academic Planning of academic year 2019-20.
- Discussion on Quality Initiatives.
- Discussion on organization of academic activities under QIP.
- Submission of projects proposals to UGC Scheme STRIDE.
- Submission of AQAR 2018-19.
- Framing of NAAC Steering Committee for 4<sup>th</sup> Cycle.
- Any other related issues.

  
M.R.Khan  
Coordinator, IQAC



  
Dr. D.D. Patil  
Principal,  
Radhabai Kale Mahila Mahavidyalaya,  
Ahmednagar

Copy for circulation by email to:

All Members of IQAC

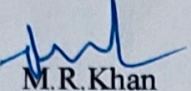


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## Internal Quality Assurance Cell (IQAC)

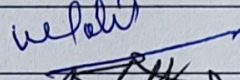
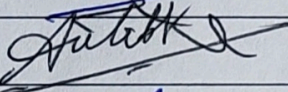
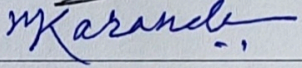
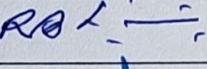

### NOTICE

All the members of IQAC are hereby informed that the first term meeting for the academic year 2019-20 shall be held on 28<sup>th</sup> August, 2019 at 11:00 am in Principal Cabin. The members are requested to make it convenient to attend the meeting.

  
M.R. Khan  
Coordinator, IQAC

Dr. D.D. Patil  
Principal,  
Radhabai Kale Mahila Mahavidyalaya,  
Ahmednagar

Following members of the IQAC are present

Hon. Prin. Dr. D.D. Patil	
Prof. Dr. B.K. Auti	
Dr. M.B. Karande	
Mr. N.I. Sayyed	Absent
Mr. C.D. Dhindale	Absent
Mr. R.B. Shete	
Mr. M.R. Khan	

### **Agenda of the meeting:**

- Academic Planning of academic year 2019-20.
- Discussion on Quality Initiatives.
- Discussion on organization of academic activities under QIP.
- Submission of projects proposals to UGC Scheme STRIDE.
- Submission of AQAR 2018-19.
- Framing of NAAC Steering Committee for 4<sup>th</sup> Cycle.
- Any other related issues.

Seen



Rayat Shikshan Sanstha's

Radhabai Kale Mahila Mahavidyalaya, Ahmednagar

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## Internal Quality Assurance Cell (IQAC)

Minutes of the first term of academic year 2019-20 of IQAC held on Wednesday 28<sup>th</sup> August, 2019 at 12:00 pm in Conference Hall of Radhabai Kale Mahila Mahavidyalaya, Ahmednagar.

On behalf of IQAC, Coordinator Mr. M.R.Khan welcomed all the respected members of IQAC and gives introduction of all the meeting agenda before the committee.

### Agenda 1: Academic Planning of academic year 2019-20

#### Resolution:

- It is discussed that Academic Calendar is prepared and it is decided that all the activities are followed according to it.
- Hon.Prin Dr.D.D.Patil suggested that all departments plan their own action plan and take a review of it.

### Agenda 2: Discussion on Quality Initiatives.

#### Resolution:

- With reference of previous IQAC meeting it is decided to do proposals for the introduction of PG course in M.Sc Physics, M.Sc. Botany, M.Sc Zoology. At special level in UG a course in Sociology and new course in Home Science at UG level is submitted to affiliating university for approval.
- It is also decided to regularly use ICT in teaching learning process.
- Hon. Principal Dr.D.D.Patil gives instructions to make account in Google Scholars and adding research articles for all senior college faculties.
- It is decided to introduce departmental certificate courses.

### Agenda 3: Discussion on organization of academic activities under QIP.

#### Resolution:

- It is decided that to submit proposal to SPPU BOD under QIP for organizing National Conference by Department of Chemistry, Botany and Zoology in collaboration and State Level Seminar by Department of English.
- It is also decided to submit proposal to SPPU BOD under QIP support for purchase of sports equipment and laboratory equipment.

### Agenda 4: Discussion on submission of projects proposals to UGC Scheme STRIDE (Scheme for Trans-disciplinary Research for India's Developing Economy).

#### Resolution:

- It is decided that a Department of Marathi is going to submit research proposal.

### Agenda 5: Discussion on submission of AQAR 2018-19.

#### Resolution:

It is decided to upload online AQAR according to new guidelines of NAAC upto 20<sup>th</sup> September, 2019 for that meeting is going to call of criterion chairman and new AQAR format discussed and distributed.

### Agenda 6: To Frame NAAC Steering Committee for 4<sup>th</sup> Cycle.



**Resolution:** The steering committee is formed by the suggestions of Hon Principal and respected members of IQAC.

**Agenda 7: Any other related issues.**

**Resolution:**

- Prof Dr.B.K.Auti suggested finalizing Departmental Budget.
- It is decided to sign MOUs by Departments.
- NIRF Registration: The institute will do registration for NIRF Ranking 2020.

Discussion of last NAAC Peer Team Recommendations to increase the research seed money is carried out and it is decided to keep this point before the CDC.

**The next meeting will be held in the mid week of October**

Prof.Dr.B.K.Auti proposes the vote of thanks and with the permission of Hon Principal the meeting ends.





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Radhabai Kale Mahila Mahavidyalaya, Ahmednagar

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## Internal Quality Assurance Cell (IQAC)

Minutes of the second meeting of academic year 2019-20 of IQAC held on Friday 04<sup>th</sup> October, 2019 at 11:00 am in IQAC of Radhabai Kale Mahila Mahavidyalaya, Ahmednagar.

On behalf of IQAC, Coordinator Mr. M.R.Khan welcomed all the respected members of IQAC and gives introduction of all the meeting agenda before the committee.

### Agenda 1: Confirmation of the minutes of Previous Meeting.

#### Resolution:

- IQAC Coordinator read the minutes of previous meeting before all the members.

### Agenda 2: Organization of workshops.

#### Resolution:

- It is decided to organize workshops on IPR for the faculty and for the students about CBCS system. It is also decided to regularly use ICT in teaching learning process.
- It is also decided to organize workshops for non teaching staff.

### Agenda 3: To increase the budget of seed money.

#### Resolution:

- It is decided to increase the seed money quantum to 5 lakhs and to promote research culture need based mini projects of students and faculty are supported by this amount.

### Agenda 4: To promote environmental consciousness.

#### Resolution:

- It is decided to organize expert lecture on environmental issues and to observe No Vehicle Day.

### Agenda 5: Submission of proposals.

#### Resolution:

It is decided to submit proposals to various funding agencies like DST-FIST, DBT and SPPU BOD.

### Agenda 6 Students Satisfaction Survey (SSS).

**Resolution:** It is decided to take Students Satisfaction Survey in a format using online mode in the month of January 2020.

### The next meeting will be held in the mid week of October

Mr.N.I.Sayyed proposes the vote of thanks and with the permission of Hon Principal the meeting ends.



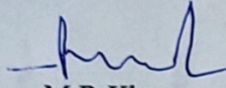


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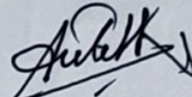
## Internal Quality Assurance Cell (IQAC)

### NOTICE

All the members of IQAC and Criterion Chairman are hereby informed that the first meeting of second term for the academic year 2019-20 shall be held on Tuesday, 7<sup>th</sup> January, 2020 at 11:30 am in Conference Hall. All are requested to make it convenient to attend the meeting.

  
M.R. Khan  
Coordinator, IQAC



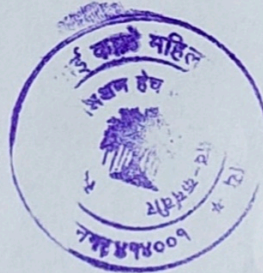
  
Prof. Dr. B. K. Auti  
In-charge Principal,  
Radhabai Kale Mahila Mahavidyalaya,  
Ahmednagar

#### Agenda of the meeting:

- Confirmation of the minutes of the previous meeting.
- Academic Planning of second term academic year 2019-20.
- Discussion on Quality Initiatives.
- Discussion on Website update and Feedback analysis and action taken for 2019-20.
- Discussion on Academic and Administrative Audit (AAA), 2019-20.
- Preparation of AQAR 2018-19.
- Revised NAAC Manual.
- Any other related issues.

Copy for circulation by email to:

All Members of IQAC  
All Criterion Chairman



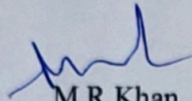


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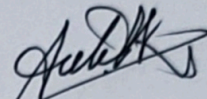
## Internal Quality Assurance Cell (IQAC)

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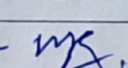
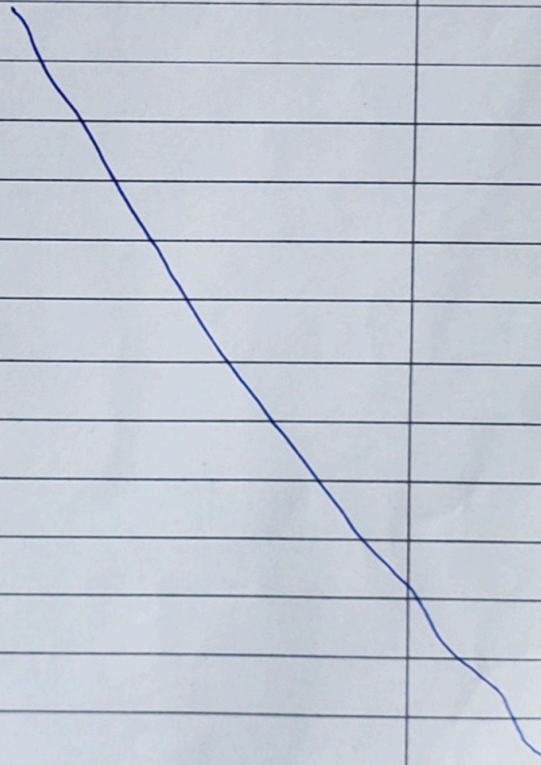
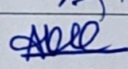
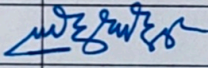
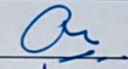
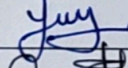
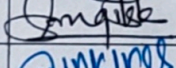
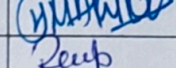
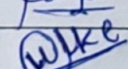
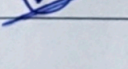
Following members of IQAC and NAAC Criterion Chairman are present for the first meeting of second term for the academic year 2019-20 of IQAC held on Tuesday, 7<sup>th</sup> January, 2020 at 11:30 am in Conference Hall.

  
 M.R. Khan  
 Coordinator, IQAC



  
 Prof. Dr. B.K. Auti  
 In-charge Principal,  
 Radhabai Kale Mahila Mahavidyalaya,  
 Ahmednagar

### Attendance

Name	Signature	Name	Signature
Dr. Mansar Kulkarni			
A.K. Kapare			
C.D. Dhondale			
C.T. Khairnar			
Dr. Randharane Y.m.			
Dr. Kulkarni S.A.			
Dr. AKotkar H.N.			
Dr. Thombre R.D			
Elke V.U.			



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## Internal Quality Assurance Cell (IQAC)

Minutes of the second term of academic year 2019-20 of IQAC held on Tuesday 7<sup>th</sup> January, 2020 at 11:30 am in Conference Hall of Radhabai Kale Mahila Mahavidyalaya, Ahmednagar.

- On behalf of IQAC, Coordinator Mr. M.R.Khan welcomed all the respected members of IQAC and gives introduction of all the meeting agenda before the committee.

- **Agenda 1 Confirmation of the minutes of the previous meeting.**

**Resolution-** IQAC Coordinator read the minutes of previous meeting before all the members.

- **Agenda 2 Academic Planning of second term academic year 2019-20.**

**Resolution-**It's decided to plan all the activities as in academic calendar.

- **Agenda 3 Discussion on Quality Initiatives.**

**Resolution-**To increase academic flexibility it's decided to introduce new programme in M.Sc Analytical Chemistry.

- **Agenda 4 Discussion on Website update and Feedback analysis and action taken for 2019-20.**

**Resolution-**A website maintenance committee is constituted to update the website and keep it dynamic. It is decided to take feedback on curriculum, teaching learning process from different stakeholders in the month of January, 2020 and action taken report is prepared after analysis of feedback.

- **Agenda 5 Discussion on Academic and Administrative Audit (AAA), 2019-20.**

**Resolution-**During the meeting planning of AAA is also discussed and it is decided to provide the AAA format as provided by Sanstha to Criterion Chairman. The documents are also be maintained as according to it.

- **Agenda 6 Preparation of AQAR 2018-19. March 2020**

**Resolution-**For the submission of AQAR all the data is documented and the information is filled in a format. It is decided to submit the AQAR in the month of March.

- **Agenda 7 Revised NAAC Manual.**

**Resolution-**The IQAC gives introduction about the Revised NAAC Manual

- **Agenda 8 Any other related issues.**

**Resolution-**The faculties are encouraged to enroll in SWAYAM courses.

Mr.A.K.Kapre proposes the vote of thanks and with the permission of Hon Principal the meeting ends.







Rayat Shikshan Sanstha's

Radhabai Kale Mahila Mahavidyalaya, Ahmednagar

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## Internal Quality Assurance Cell (IQAC)

### NOTICE


Reference: H/Edn.36512 from Rayat Shikshan Sanstha dated 20/02/2020.

Date: 24/02/2020

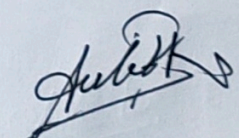
All the respected NAAC Criterion Chairman, Vice Principal and Faculty In-charges are hereby informed that a meeting regarding Academic and Administrative Audit (AAA) of our institution for the academic year 2019-20 will be held on **25<sup>th</sup> February, 2020** at 11:30 am in Conference Hall. All are requested to make it convenient to attend the meeting.

#### Objectives of the meeting:

- Discussion on preparation of AAA on time.
- Distribution of formats of AAA.
- Discussion on documentation for AAA.

  
Coordinator,  
IQAC



  
In-charge Principal,  
Radhabai Kale Mahila Mahavidyalaya,  
Ahmednagar



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## Internal Quality Assurance Cell (IQAC) Meeting Attendance

Date: 25/02/2020

Following members are present for the meeting regarding *Academic and Administrative Audit (AAA)* 2019-20 at Conference Hall.

Name	Signature
Arked. S. N.	
Dr. Y. M. Randhavane	
Mr. Khairnar C. T.	
Mr. C. D. Dhindale	
Dr. S. A. Kulkarni	
Chaudhari N. M.	
Dr. Vaide - R. R.	
Mr. Shinde A. A.	
Dr. R. D. Thombre	
Dr. H. N. Akerkar	
Dr. S. B. Gaikwad	
Dr. M. B. Karavande	
N. I. Sayed	
M. R. Khan	

In-charge Principal,

Radhabai Kale Mahila Mahavidyalaya,  
Ahmednagar





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## Internal Quality Assurance Cell (IQAC)

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- On behalf of IQAC, Coordinator Mr. M.R.Khan welcomed all the respected members of IQAC and gives introduction of all the meeting agenda before the committee.

- **Agenda 1 Discussion on Preparation of Academic and Administrative Audit (AAA).**

**Resolution-** As per the letter received from Rayat Shikshan Sanstha regarding AAA 2019-20 It is decided to do all the needful in time. For the smooth conduct of AAA Criterion chairmen are informed to conduct meeting with members and filled the information in the provided AAA data sheet. Steering committee will check all the documents before the visit of AAA peer team.

- **Agenda 2 Discussion on formats of Academic and Administrative Audit (AAA).**

**Resolution-**IQAC Coordinator present and discuss each point of the format of AAA and answered the queries of Criterion Chairman.

**Agenda 3 Discussion on documentation of Academic and Administrative Audit (AAA).**

**Resolution-**It is decided to do point wise documentation and both in hard and soft copy.

Dr.Mrs.S.A.Kulkarni proposes the vote of thanks and with the permission of Hon Principal the meeting ends.





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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report

Plan	Action
Submission of Proposal to UGC NSQF	▪ B.Voc Fashion Designing and Diploma in Beauty and Wellness courses get approval from UGC.
Introduction of Departmental Certificate Courses	06 Certificate Courses Introduced
Submission of Various Proposals	▪ Submitted Proposals to DST-FIST, DBT, SPPU BOD
AQAR Submission	AQAR of 2018-19 is submitted successfully on 13 <sup>th</sup> March, 2020.
Participation in NIRF	Registration completed and Information is filled in DCS
Improve Seed Money	Increase the quantum of Seed Money upto 5 Lakh.
Quality Initiatives	Observation of No Vehicle Day
Organization of Workshops	Organized workshops on CBCS, MOOCs, IPR and Mathematics Syllabus Restructuring.
Academic and Administrative Audit (AAA)	Documentation and Audit is done but AAA Peer Team Visit not be completed due to COVID 19 Lockdown
Feedback	Feedback is collected, analyzed and Action is taken.

